

British Columbia Goat Association (BCGA)

CODE OF CONDUCT

1 STATEMENT OF PURPOSE

The BCGA Board of Directors believes that establishing a Code of Conduct will serve to promote the BCGA by instilling and reinforcing a common set of values that encourage promotion of the Goat Industry. The purpose of this Code of Conduct is to establish a level of civility and professionalism that will be expected of all persons serving in leadership roles and volunteers in the organization. Approval of this code of conduct will set the standard and expectations of all directors, volunteers and members in their interactions with each other. This Code of Conduct is more than a pledge to behave responsibly in serving the BCGA, it is a commitment and affirmation by all in BCGA to work together to positively promote the Goat Industry by collaborating in a productive and professional way.

2 POSITIVE PROMOTION

- Promote the Goat Industry and the membership in a positive manner
- Respect the opinions of fellow Board members and the membership
- Respect and support the majority decisions of the Board
- Challenges to policies, practices, or procedures of the BCGA should be made by following due process in a professional and positive manner by engaging the Board
- Official BCGA documents, publications, and communications will not contain any material that does not promote the Goat Industry and its membership in a positive manner
- Official BCGA documents, publications, and communications shall be kept up to date
- Affiliate associations may not use BCGA logo, or information without expressed consent from BCGA

3 SERVING THE COMMON INTEREST

- Directors and volunteers acting in their official capacity shall serve the interests of the BCGA and will not use their office or leadership role to promote personal interests
- Directors and volunteers will not utilize official BCGA documents, publications, social media or communications to express opinions regarding individual persons
- Opinions regarding policies and work product are essential but should be discussed in a professional manner

4 RESPONSIBLE COMMUNICATION

- Directors and volunteers will not intentionally exclude any decision maker or involved person from e-mails or other written communications concerning pending BCGA issues
- Directors and volunteers, in their official capacity, will not utilize profanity or unprofessional language
- Directors and volunteers will not give false or misleading information

5 DILIGENCE

- Directors and volunteers in their official capacity shall meet reasonable deadlines for the completion of BCGA duties or responsibilities
- If Directors or volunteers are having difficulty meeting a deadline or an ongoing obligation, they should request assistance from the Board of Directors in a timely manner
- Directors and volunteers should immediately advise the board of any potential conflict of interest so that the board can take appropriate action

6 RESPONSIBLE USE OF AUTHORITY

- Recognize that all authority is vested in the full Board when it meets in person or by phone or email
- All committee chairs, committee members, and other volunteers have only the authority specifically granted to them by the Board of Directors and Constitution; they should not make demands or act in excess of that authority
- Keep well-informed about developments and issues that may come before the Board

- Bring to the attention of the Board any issues that may have an adverse effect on the BCGA
- Refer complaints to the proper level in BCGA
- Recognize that board members and volunteers are tasked to ensure BCGA is well-managed,
- Represent all in BCGA
- Pledge to act on complaints or issues brought to the board